**Mathematics Department GTA Observation Form**:

**GTA:**  **Observer:**

**Course: Date:**

**# of Students Enrolled: # of Students in Attendance:**

**Scale: 1=Not observed/ not applicable 2= more emphasis is needed**

**3=accomplished 4= accomplished very well**

**Content and Knowledge:**

| 1. Demonstrated command of the subject matter | 1 | 2 | 3 | 4 |
| --- | --- | --- | --- | --- |
| 2.Presented material appropriate to the course goals | 1 | 2 | 3 | 4 |
| 3.Presented material at an appropriate level for students | 1 | 2 | 3 | 4 |

**Organization**

| 4.Presented overview of the lesson | 1 | 2 | 3 | 4 |
| --- | --- | --- | --- | --- |
| 5.Paced lesson appropriately | 1 | 2 | 3 | 4 |
| 6.Presented topics in a logical sequence | 1 | 2 | 3 | 4 |
| 7.Related today’s lesson to previous/future lessons | 1 | 2 | 3 | 4 |
| 8.Summarized major points of the lesson | 1 | 2 | 3 | 4 |

**Presentation**

| 9. Explained thing clearly | 1 | 2 | 3 | 4 |
| --- | --- | --- | --- | --- |
| 10. Defined unfamiliar terms, concepts and principles | 1 | 2 | 3 | 4 |
| 11. Used good examples to clarify points | 1 | 2 | 3 | 4 |
| 12. Showed appropriate level of details in examples | 1 | 2 | 3 | 4 |
| 13. Varied explanations for complex or difficult material | 1 | 2 | 3 | 4 |
| 14. Emphasized important points | 1 | 2 | 3 | 4 |
| 15. Used the classroom technology appropriately | 1 | 2 | 3 | 4 |

**Interaction**

| 16. Actively encouraged student questions | 1 | 2 | 3 | 4 |
| --- | --- | --- | --- | --- |
| 17. Listened carefully to student questions | 1 | 2 | 3 | 4 |
| 18. Responded appropriately to student questions | 1 | 2 | 3 | 4 |
| 19. Restated questions and answers when necessary | 1 | 2 | 3 | 4 |
| 20. Asked questions to monitor student understanding Course materials | 1 | 2 | 3 | 4 |
| 21. Waited long enough for students to answer questions | 1 | 2 | 3 | 4 |

**Course materials:**

| 22. Course policies clearly presented on webpage | 1 | 2 | 3 | 4 |
| --- | --- | --- | --- | --- |
| 23. Quiz difficulty appropriate | 1 | 2 | 3 | 4 |
| 24. Quiz solutions and other helpful content hosted on webpage | 1 | 2 | 3 | 4 |

Summary and Comments

25. GTA’s major strengths as demonstrated in this observation

26. Suggestions for improving the GTA’s skills or methods